



# SECONDARY STATUS PLAYER HELP GUIDE

Effective with the 2025-2026 seasonal year, New Jersey Youth Soccer and Member Leagues have centralized the Secondary Status process for travel players (formerly referred to as "Secondary Permissions"). The solution accomplishes the following:

- Secondary Statuses will originate within the NJYS registration system.
- Secondary Status players will appear on the Official Roster.
- Secondary Clubs may generate a Secondary Status "pass" through NJYS software.
- Primary Clubs will receive a notification email upon a primary player's rostering to secondary team for transparency and awareness.

## ELIGIBILITY OF A SECONDARY STATUS PLAYER

To be added to a roster within the NJYS system as a secondary status player:

- The player must be of U9 age or older (based on the player's age, not the team's age),
- The player must be registered with a Primary Club,
- The player must be assigned to a team within the Primary Club,
- The player must meet the team activation rules (e.g., verified age, photo, etc.),
- The player must not be assigned as a secondary player on another team,
- The secondary team must be of the U9 age group or older, and
- The secondary team must have roster space available.

## HOW TO ROSTER A SECONDARY STATUS PLAYER

1. Log-in to the NJYS State Platform as a Club Administrator.
2. Navigate to the "Teams" menu and click "Team Lookup."
3. Search for and click on the team you wish to roster the player to.
4. Navigate to the "Roster Player" tab for the team.
5. In the bottom left corner, click the "Multi-Roster Player" button.

Multi-Roster Player

**TIP:** If the multi-roster player button does not appear, the team is either (1) at roster capacity or (2) not of the proper age to roster a secondary player.

6. In the pop-up box, search for the player that you wish to add as a secondary status player.

**TIP:** Search for the player using the *lastName, firstName* structure. If the player does not appear, be sure the player is (1) of proper age for a secondary status, (2) is registered to a primary club and assigned to a team, (3) the player does not already have a secondary status with a different team, and/or (4) the player is not on a team within the same club as the secondary.

7. Click on the player's name to add the player to the team as a secondary player.
8. Click "Save Players" in the bottom right corner of the screen.



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## ROSTER ICONS

On the Team Roster, Primary Players will be listed with a "P" and Secondary Players will be listed with an "M."

Demo, Ryan	4/1/2012	5/14/2025	7/15/2025	P
Multiple, Manny	1/1/2011	8/1/2025	8/5/2025	M

## PLAYER PASS LABELS

Player Passes will now display "PRIMARY" or "SECONDARY" label next to the play-type at the top of the pass to assist referees with easy identification of a player's status and enforcement of the Rules of Competition.

### New Jersey Youth Soccer TRAVEL (SECONDARY)

**NAME:** Manny Multiple

**ROLE:** Player

**BIRTHDATE:** 01/2011

**CLUB:** Demo do not use

**TEAM:** ABC Sharks Green

**AGE GROUP:** 15UB

**SEASON:** 2025 - 2026

**ID:** 74605-358255



*Registrar, New Jersey Youth Soccer*

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### New Jersey Youth Soccer TRAVEL (PRIMARY)

**NAME:** Ima Sample

**ROLE:** Player

**BIRTHDATE:** 04/2011

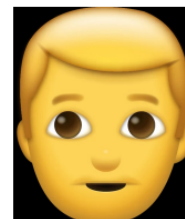
**CLUB:** Demo do not use

**TEAM:** ABC Sharks Green

**AGE GROUP:** 15UB

**SEASON:** 2025 - 2026

**ID:** 16373-184292



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## OFFICIAL STATE ROSTER LABELS

A "Player Status" column has been added to display player information to leagues/competitions that review rosters for participation.

### Active Players

Name (Last, First)	ID #	Birth Date	Gender	BC	Roster Date	Player Status
1 Demo, Jess	46664-177176	05/2012	F	Y	07/15/2025	Primary
2 Demo, Player	92042-511322	01/2011	X	Y	07/15/2025	Primary
3 Demo, Ryan	18938-552646	04/2012	M	Y	07/15/2025	Primary
4 Multiple, Manny	74605-358255	01/2011	M	Y	08/05/2025	Secondary



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## LEAGUE/COMPETITION RULES

After receiving a secondary pass from the NJYS system, teams must also be aware of the following league requirements (if any):

- Additional restrictions on secondary player age within a league/competition,
- The maximum number of secondary status players permitted on a league/competition roster,
- Fees imposed by the league prior to a secondary status player's participation,
- Ability for a player to participate in the same league as primary & secondary status player,
- Additional rules imposed by the league/competition regarding secondary permission players.

*Note: The generation of a secondary status player pass from the NJYS system does not automatically confer eligibility for the secondary player to compete within all competitions. Clubs & coaches are responsible for ensuring compliance with specific league rules and processes regarding secondary status player participation.*

## CHANGING A SECONDARY STATUS DESIGNATION

- **Incorrect Primary/Secondary Designations:** NJYS recognizes that this new process may see a player's designation incorrectly designated. A Secondary Change Request from can be submitted for review by NJYS including the details and circumstances of the incorrect designations.
- **"Swapping" Primary/Secondary:** Players seeking to "swap" their primary and secondary designations must do so through the transfer process, after the player is removed from the secondary team by NJYS. A Secondary Change Request can be submitted to begin the process.
- **Changing Secondary Teams:** Players seeking to change their secondary designation, while leaving the primary designation unchanged, are subject to the approval of a Secondary Change Request to the NJYS Office.
- **Changing Primary Teams:** Players seeking to change their primary team designation, while leaving the secondary designation unchanged, are subject to the transfer process between the primary clubs/teams. The player must continue to uphold the obligation(s) of all clubs while the transfer is processed or is otherwise subject to revocation of the secondary status by NJYS while the transfer is resolved.

*For assistance, please contact [registration@njyouthsoccer.com](mailto:registration@njyouthsoccer.com).*