



NJYS RECREATION PROGRAM LIAISON – ROLE DESCRIPTION

MISSION STATEMENT: Build and strengthen relationships with local recreation clubs and organizations

ROLE OVERVIEW:

- Serve as a liaison and resource for recreation clubs, programs and organizations across New Jersey
- Promote, support and grow existing NJ Youth Soccer services
- Educate partners and encourage participation in NJYS programs (Recreation, Coaching Education, TOPSoccer, State Cups, ODP, Parent/Player Education)

RESPONSIBILITIES:

- Strengthen connections with local clubs, organizations and NJYS Leagues by collecting and addressing questions, communicating updates and researching interests/opportunities
- Identify and encourage new programs, organizations and services to join NJYS
- Attend and support NJYS events (e.g. TOPSoccer Jamboree, Recreation Events)
- Participate in NJYS conference calls and meetings as needed
- Promote Coaching Education programs (e.g. State E and F Courses, Y Course, Parent Engagement Workshops and Player Assessment/Tryout Services)
- Work and collaborate with NJYS Director of Coaching on assignments and tasks

PREFERRED QUALIFICATIONS AND EXPERIENCE:

- Minimum of 5 years' experience with youth soccer and/or youth-centered organizations
- Leadership, management, and organization skills required with the ability to attract and motivate new and existing programs and volunteers
- Experience in a coaching capacity with NJYS and/or US Soccer coaching credentials
- Excellent written, public speaking, telephone, and computer skills (Microsoft Office, PowerPoint, etc.)
- Ability to travel and work flexible hours, including nights and weekends

COMPENSATION: \$3,000 annual stipend (approximately 150 hours)

Individuals interested in applying for this position are asked to submit a resume/CV and cover letter to coach@njyouthsoccer.com. All NJYS personnel must pass a background check.

